

**Grant Funding Application form for amounts up to £900**

If you need help and advice, please contact us on 01432 272550 or email us at [dave.barclay@herefordshire-cf.co.uk](mailto:dave.barclay@herefordshire-cf.co.uk)

Reference no.:

For office use only

**Contact Details**

Name of organisation	
Contact Name:	Title: Miss/Ms/Mrs/Mr (circle)
Position in Organisation	
Daytime telephone:	
Fax:	
Mobile Phone:	
E-mail:	
Website address:	
Name of Lead Adult:	
Lead Adult telephone:	

Full address of organisation (for correspondence):

Postcode:

**What categories does your organisation's work fall into? (Tick all that apply)**

Providing advice	<input type="checkbox"/>
Speaking on behalf of others in the local community	<input type="checkbox"/>
Providing a service	<input type="checkbox"/>
Campaigning on an issue	<input type="checkbox"/>
Other	<input type="checkbox"/>

**What are your organisation's main areas of activity? (Tick all that apply)**

Youth/children's activities (outside school)	<input type="checkbox"/>
Sports/exercise	<input type="checkbox"/>
Education	<input type="checkbox"/>
Politics	<input type="checkbox"/>
Faith	<input type="checkbox"/>
Health/disability/social welfare	<input type="checkbox"/>
Older People	<input type="checkbox"/>
Safety/First Aid	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Justice and human rights	<input type="checkbox"/>
Equal opportunities	<input type="checkbox"/>
Local communities	<input type="checkbox"/>
Citizens' Groups	<input type="checkbox"/>
Hobbies/Arts/Social	<input type="checkbox"/>
Other	<input type="checkbox"/>

**About Your Organisation**

Please describe the main activities of your organisation.

When did your organisation start?

Does your organisation have a set of rules/terms of reference or constitution?

Yes/No

Are you a part of a larger regional or national organisation?

Yes/No

Is your organisation a charity?

Yes/No

Charity Number

What geographical area (e.g. borough) are you working in?

**About Your Project** (continue on extra sheets if necessary)

Please give us the name & a brief description of your project, clearly explaining the need the project is meeting and the difference it will make.

Please give us timescale of your project

Start

Finish

Who will benefit from your project?

Approximately how many people will benefit from this grant?

How many volunteers will be working on the project?

Please tell us which ethnic groups your network benefits by ticking the appropriate boxes in the tables below:

Bangladeshi

Indian

Pakistani

Other Asian

Asian and White

Black African and White

Black Caribbean and White

Other Dual Ethnicity

Other

<input type="checkbox"/>	African	<input type="checkbox"/>
<input type="checkbox"/>	Caribbean	<input type="checkbox"/>
<input type="checkbox"/>	Other Black	<input type="checkbox"/>
<input type="checkbox"/>	British	<input type="checkbox"/>
<input type="checkbox"/>	European	<input type="checkbox"/>
<input type="checkbox"/>	Other White	<input type="checkbox"/>
<input type="checkbox"/>	Gypsies and Travellers	<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/>		<input type="checkbox"/>

**Finance**

Do you have a bank account in the organisation's name?

Yes / No

How many signatories are required?

Have you ever received grant funding before from us or any other funder?

Yes / No

Have you, or are you applying to more than one Local Funder for a Grassroots Grant? Please note that you cannot receive more than £5,000 from Grassroots Grants. If you receive more than £5,000 from one or more Local Funders you will have to return all Grassroots Grants funding over £5,000 to the relevant Local Funder(s).

Yes / No

If yes, please provide details.

**Are you applying to** (please tick one only)

Grassroots Grants

Grassroots Youthbank (for youth-led projects only)

If appropriate, do you give your permission for your application to be transferred between the 2 funding streams?

Yes / No

How much money are you applying for?

£

Is this money for new work, or to continue funding existing work?

New Existing

**Please provide a breakdown of costs for your project.**

Type of cost	Total cost £ (incl. VAT)
Total	

**Declaration**

We agree to abide by the terms and conditions of the grant as they are set out in this application form and in the accompanying Guidance Notes, and understand that any offer of a grant will be subject to our proposed work remaining within grant criteria. We agree to participate in monitoring, auditing and evaluation related to this fund.

**Signature**

**Date**

**Are you aware of all the services which Herefordshire Voluntary Action provides?**

Please tick which services you would like to know more about.

Finding volunteers	<input type="checkbox"/>	Finding funding sources	<input type="checkbox"/>
Community consultation	<input type="checkbox"/>	Advice on funding applications	<input type="checkbox"/>
Developing your project	<input type="checkbox"/>	Advice on policies	<input type="checkbox"/>
Training for volunteers & committees	<input type="checkbox"/>	Cheap I.T. training for groups	<input type="checkbox"/>
Finding like-minded groups	<input type="checkbox"/>	Representing your views to others	<input type="checkbox"/>
V Cashpoint (funding)	<input type="checkbox"/>	Recognising youth volunteering	<input type="checkbox"/>

**If you would like any help or advice when filling in the application form, please contact:**

For general Grassroots application enquiries:

Hannah James  
Grassroots Outreach Worker  
Herefordshire Voluntary Action  
**Tel:** 01432 343932  
**Email:** hannah@herefordshireva.org



For Grassroots Youthbank applications only:

James Rogers & John Williams  
V-Team  
Herefordshire Voluntary Action  
**Tel:** 01432 343932  
**Email:** james@herefordshireva.org  
**Email:** john@herefordshireva.org

**vinvolved team**

**Once complete, please return this form to: -**

David Barclay  
Herefordshire Community Foundation  
The Fred Bulmer Centre  
Wall Street  
Hereford  
HR4 9HP



Tel: 01432 272550