

## Acronyms and abbreviations 2010

Jane O'Connell, NAVCA Communications Officer, presents the latest annual guide to help you unravel third sector jargon.

<b>A</b>		BASIS	Building and Sustaining Infrastructure Services (Big Lottery Fund programme)
A4A	Awards for All		
ABG	Area Based Grant		
ABI	Area Based Initiative		
ACAS	Advisory, Conciliation and Arbitration Service	Bassac	British Association of Settlements and Social Action Centres
ACDF	Active Communities Development Fund	BIS	Department for Business, Innovation and Skills
ACE	Arts Council England	BME	Black and Minority Ethnic
ACEVO	Association of Chief Executives of Voluntary Organisations	BMER	Black, Minority Ethnic and Refugee
ACF	Association of Charitable Foundations	BRE	Better Regulation Executive
ACIE	Association of Charity Independent Examiners	BTEG	Black Training and Enterprise Group
ACL	Adult and Community Learning	BURA	British Urban Regeneration Association
ACRE	Action with Communities in Rural England	<b>C</b>	
ACS	Association of Charity Shops	CAA	Comprehensive Area Assessment
AfA	Action for Accreditation	CAB	Citizens Advice Bureau
AIF	Area Investment Framework	CAF	Charities Aid Foundation
ALI	Adult Learning Inspectorate	CAF	Common Assessment Framework
ALW	Adult Learners' Week	CAFCASS	Children and Family Court Advisory and Support Service
ARVAC	Association for Research In the Voluntary and Community Sector	CAMHS	Children and Adolescent Mental Health Services
AWM	Advantage West Midlands	CAN	Community Action Network
<b>B</b>		CAS	Community Accountancy Service
BAME	Black And Minority Ethnic	CBI	Confederation of British Industry
BAMER	Black, Asian, Minority Ethnic and Refugee	CCG	Community Care Grant



CCLA	Churches, Charities and Local Authorities	CIPD	Chartered Institute of Personnel Development
CCP	Community Care Plan	CIPFA	Chartered Institute of Public Finance and Accountancy
CCT	Compulsory Competitive Tendering		
CDF	Community Development Foundation	CLG	(Department of) Communities and Local Government
CDFA	Community Development Finance Association	CLA	Community Legal Advice
CDX	Community Development Exchange	CLSP(s)	Community Legal Service Partnership(s)
CED	Community Economic Development	CO	Chief Officer
CEDC	Community Education Development Centre	COI	Central Office of Information
CEF	Community Empowerment Fund	COIN	Chief Officers' Information Network
CEFET	Central England Forum for European Training	CORE	Chief Officers' Residential Event
CEMVO	Council of Ethnic Minority Voluntary Organisations	COVER	Community and Voluntary Forum Eastern Region
CEN	Community Empowerment Network	CPA	Comprehensive Performance Assessment
CEO	Chief Executive Officer	CPD	Continuing Professional Development
CES	Charities Evaluation Services	CPO	Compulsory Purchase Order
CEV	Centre for European Volunteering	CPPIH	Commission for Patient and Public Involvement in Health
CFC	Change for Children	CPRE	Campaign to Protect Rural England
CFN	Community Foundation Network	CRB	Criminal Records Bureau
CFO	Co-Financing Organisation	CRC	Carbon Reduction Commitment
CFV	The Commission on the Future of Volunteering	CRC	Commission for Rural Communities
CHC	Community Health Council	CTSFU	Charity and Third Sector Finance Unit (Treasury)
CHIP	City Housing Improvement Plan	CSC	Community Sector Coalition
CIC	Community Interest Company	CSF	Community Support Framework
CIO	Confederation of Indian Organisations	CSN	Community Sports Network
CIO	Charitable Incorporated Organisation	CSP	County Sports Partnership

**Contact:**
**Jane O'Connell**
**T: 0114 289 3971**
**E: jane.oconnell@**
**navca.org.uk**
**W: www.navca.org.uk**


CSP	Community Safety Partnership	DIAL UK	Disability Information and Advice Line services UK
CSR	Comprehensive Spending Review	DIG	Disablement Income Group
CSV	Community Service Volunteers	DNGNet	Disability Network Group
CTN	Charity Trustees Network	DSC	Directory of Social Change
CTTLS	Certificate To Teach in the Lifelong Learning Sector	DSO	Departmental Strategic Objectives
CVS	Council(s) for Voluntary Service	DTA	Development Trusts Association
CWDC	Children's Workforce Development Council	DTTLS	Diploma To Teach in the Lifelong Learning Sector
CWG	Compact Working Group	DWNet	Development Workers' Network
CX	Chief Executive	DWP	Department for Work and Pensions
CYP	Children and Young People		
CYPP	Children and Young People's Plan	<b>E</b>	
CYSPB	Children and Young People's Strategic Partnership Board	E2E	Entry to Employment
		EAPN	European Anti Poverty Network
<b>D</b>		EC	European Commission
DAAT	Drug and Alcohol Team	ECM	Every Child Matters
DAT	Drug Action Team	EDE	Economic Development & Enterprise
DCLG	Department for Communities and Local Government	EEDA	East of England Development Agency
DCMS	Department of Culture, Media and Sport	EHRC	Equality and Human Rights Commission
DCSF	Department for Children, Schools and Families	EIA	European Information Association
DDA	Disability Discrimination Act	EIF	European Investment Fund
DECC	Department of Energy and Climate Change	EMDA	East Midlands Development Agency
Defra	Department for Environment, Food and Rural Affairs	EMU	Economic and Monetary Union
DEL	Departmental Expenditure Limit	EO	Employers Organisation
DFG	Disabled Facilities Grant	EOY	End of Year returns
DH	Department of Health	EqIA	Equality Impact Assessment
		ERDF	European Regional Development Fund

**Contact:**
**Jane O'Connell**
**T: 0114 289 3971**
**E: jane.oconnell@**
**navca.org.uk**
**W: www.navca.org.uk**




ERN	English Regions Network (umbrella organisation for Regional Assemblies)	GO(s)/ GOR(s)	Government Office(s) in the Region(s)
		GRO	Government Regional Office
ES	Employment Service		
ESF	European Social Fund	GOE	Government Office for the East of England
ESOL	English for Speakers of Other Languages	GOEM	Government Office for the East Midlands
ESV	Employer Supported Volunteering	GOL	Government Office for London
ETF	Environmental Task Force (New Deal)	GONE	Government Office for the North East
EU	European Union		
EVDC	England Volunteering Development Council	GONW	Government Office for the North West
EVM	Excellence in Volunteer Management programme	GOSE	Government Office for the South East
EVS	Empowering the Voluntary Sector (joint NAVCA/PLP project)	GOSW	Government Office for the South West
		GOWM	Government Office for the West Midlands
		GOYH	Government Office for Yorkshire and the Humber
<b>F</b>		GSCC	General Social Care Council
FAQs	Frequently Asked Questions		
FAWN	Funding Advice Workers Network		
FbRN	Faith-based Regeneration Network	<b>H</b>	
FCAS	Federation of Charity Advice Services	HA	Housing Association
FCDL	Federation for Community Development Learning	HACT	Housing Associations Charitable Trust
FCR	Full Cost Recovery	HC	Healthcare Commission
FE	Further Education	HCA	Homes and Communities Agency
FPS	Free Professional Services	HCOP	Healthier Communities & Older People
FSB	Fundraising Standards Board	HE	Higher Education
FSO	Forum Support Organisation	HIMP	Health Improvement and Modernisation Plan
		HLF	Heritage Lottery Fund
		HMRC	Her Majesty's Revenue and Customs
		HMT	Her Majesty's Treasury
<b>G</b>		HO	Home Office
GAYE	Give As You Earn	HR	Human Resources
GLA	Greater London Authority	HRD	Human Resource Development
GNVQ	General National Vocational Qualification		

**Contact:**  
**Jane O'Connell**  
**T: 0114 289 3971**  
**E: jane.oconnell@navca.org.uk**  
**W: www.navca.org.uk**





HSE	Health and Safety Executive	ISP	Internet Service Provider
		IVR	Institute for Volunteering Research
<b>I</b>		<b>J</b>	
IAG	Information Advice and Guidance	JAR	Joint Area Review
ICAS	Independent Complaints Advocacy Service	JCB	Joint Commissioning Board
ICT	Information and Communication Technologies	JIP	Joint Investment Programme (Health and Social Services)
IDeAs	Improvement and Development Agency	JR	Judicial Review
IEG	Implementing Electronic Government statement	JRCT	Joseph Rowntree Charitable Trust
IfL	Institute for Learning	JRF	Joseph Rowntree Foundation
IFNUK	Inter Faith Network for the UK	JSA	Job Seekers' Allowance
iiP	Investors in People	JSNA	Joint Strategic Needs Assessment
iiV	Investing in Volunteers quality standard	<b>L</b>	
iiVE	Investing in Volunteers for Employers quality standard	LA	Local Authority
		LAA	Local Area Agreement
ILP	Improving Local Partnerships	LAP	Local Action Plan
		LASA	London Advice Services Alliance
IMCA	Independent Mental Capacity Advocate	LBGU	London Borough Grants Unit
INP	Infrastructure National Partnership	LCSB	Local Safeguarding Children Board
IPCC	Independent Police Complaints Commission	LDA	Local Development Agency
IPPR	Institute for Public Policy Research	LEA	Local Education Authority
		LEGI	Local Enterprise Growth Initiative
IRT	Identification, Referral and Tracking	LEI	Local Employment Initiative
IS	Improving Support	LETS	Local Exchange Trading System
ISA	Independent Safeguarding Authority	LGA	Local Government Association
ISBN	International Standard Book Number	LGB	Lesbian, Gay and Bisexual
ISG	Information Services Group	LGBT	Lesbian, Gay, Bisexual and Transgendered
ISO	Infrastructure Support Organisation		

**Contact:**

**Jane O'Connell**

**T: 0114 289 3971**

**E: jane.oconnell@**

**navca.org.uk**

**W: www.navca.org.uk**



LIF	Local Initiatives Fund	NASD	National Association for Sports Development
LIFT	Local Improvement Finance Trust (NHS LIFT)	NAVCA	National Association for Voluntary and Community Action
LINKs	Local Involvement Networks (for health and social care)	NAWO	National Alliance of Women's Organisations
LINX	Local Infrastructure News eXtra (NAVCA's email bulletin)	NCC	National Consumer Council
LIO	Local infrastructure Organisation	NCH	National Children's Home
LIT	Local Implementation Team	NCVO	National Council for Voluntary Organisations
LPSA	Local Public Service Agreement	NCVYS	National Council for Voluntary Youth Services
LRD	Labour Research Department	NDC	New Deal for Communities
LSC	Learning and Skills Council	NDC	National Disability Council
LSC	Legal Services Commission	NDPB	Non Departmental Public Body (Quango)
LSCB	Local Safeguarding Children's Bureau	NEET	Not in Education, Employment or Training
LSP	Local Strategic Partnership	NEF	New Economics Foundation
LVDA	Local Volunteering Development Agency	NEP	National Equalities Partnership
		NESTA	National Endowment for Science, Technology and the Arts
<b>M</b>		NFP	Not for profit
MAA	Multi Area Agreement	NGO	Non Governmental Organisation
MCA	Mental Capacity Act	NHS	National Health Service
MEP	Member of European Parliament	NHSE	National Health Service Executive
MHF	Mental Health Foundation	NI	National Insurance
MIS	Management Information Systems	NI	National Indicator (NI6: volunteering; NI7: thriving voluntary sector; NI8: participation in sport')
MOA	Memorandum of Agreement	NIACE	National Institute of Adult and Continuing Education
MV	Millennium Volunteers	NICE	National Institute for Clinical Excellence
<b>N</b>			
NACRO	National Association for Care and Resettlement of Offenders		

**Contact:**

Jane O'Connell

T: 0114 289 3971

E: jane.oconnell@

navca.org.uk

W: www.navca.org.uk



NICEC	National Institute for Carers and Educational Counselling	NYA	National Youth Agency
<b>O</b>			
NICVA	Northern Ireland Council for Voluntary Action	OCN	Open College Network
NIMHE	National Institute for Mental Health in England	OFSTED	Office for Standards in Education
NIP	Neighbourhood Improvement Programme (part of SRB6)	OGC	Office of Government Commerce
NIP	National Infrastructure Partnership	OHS	Occupational Health Service
NJC	National Joint Council (for Local Government Services)	OISC	Office of the Immigration Services Commissioner
NLC	National Lottery Commission	OJEU	Official Journal of the European Union
NNDR	National Non Domestic Rate	ONS	Office for National Statistics
NOCN	National Open College Network	OTS	Office of the Third Sector (Cabinet Office)
NOMS	National Offender Management Service	OU	Open University
NPS	National Procurement Strategy	OWW	One World Week
NRF	Neighbourhood Renewal Fund	<b>P</b>	
NRS	Neighbourhood Renewal Strategy	PAF	Performance Assessment Framework
NRU	Neighbourhood Renewal Unit (Communities and Local Government)	PALS	Patient Advocacy and Liaison Service
NSF	National Service Framework	PAT	Policy Action Team
NSNR	National Strategy for Neighbourhood Renewal	PAYE	Pay As You Earn
NSS	National Support Services	PC	Patients' Council
NTO	National Training Organisation	PCO	Primary Care Organisations
NVMF	National Volunteer Managers Forum	PCSO	Police Community Support Officer
NVQ	National Vocational Qualifications	PCT	Primary Care Trust
NWDA	North West Development Agency	PDF	Portable Document Format
		PF	Patients' Forum
		PFI	Private Finance Initiative
		PIC	Public Interest Company
		PLA	Participatory Learning and Action
		PLA	Pre School Learning Alliance
		PLP	Public Law Project

**Contact:**
**Jane O'Connell**
**T: 0114 289 3971**
**E: jane.oconnell@**
**navca.org.uk**
**W: www.navca.org.uk**


PPI	Patient and Public Involvement	RIN	Rural Issues Network
PPP	Public Private Partnership (similar to PFI above)	RNIB	Royal National Institute for the Blind
PQASSO	Practical Quality Assurance System for Small Organisations	RNID	Royal National Institute for Deaf People
PQQ	Pre-Qualification Questionnaire	ROTA	Race on the Agenda
PROD	Public Request to Order Disposal	ROW	Rights of Women
PTTLS	Preparing To Teach in the Lifelong Learning Sector	RPI	Retail Price Index
PSA	Public Service Agreement	RSA	Royal Society of Arts
PVE	Preventing Violent Extremism (Prevent)	RSI	Repetitive Strain Injury
PVI	Private, voluntary and Independent sector	RSIN	Rural Stress Information Network
<b>Q</b>		RSL	Registered Social Landlord
QSTG	Quality Standards Task Group	RSS	Really Simple Syndication or Rich Site Summary (webfeeds)
QTLS	Qualified Teacher Learning and Skills	RSVP	Retired and Senior Volunteers Programme
<b>R</b>		RVSN	Regional Voluntary Sector Network
RA	Regional Assembly	<b>S</b>	
RAISE	Regional Action and Involvement South East	SACRE	Standing Advisory Councils on Religious Education
RAWM	Regional Action West Midlands	SAZ	Sports Action Zone
RCC(s)	Rural Community Council(s)	SBS	Small Business Service
RCE	Regional Centre of Excellence	SCIE	Social Care Institute for Excellence
RCO	Refugee Community Organisations	SCS	Sustainable Community Strategy
RCU	Regional Co-ordination Unit	SCVO	Scottish Council for Voluntary Organisations
RDA	Regional Development Agency	SDA	Sex Discrimination Act
RDA	Rural Development Area	SEAN	Social Enterprise Advisors' Network
REACH	Retired Executives Action Clearing House	SHA	Strategic Health Authority
		SING	Sexuality Issues Network Group
		SIR	Strong Independent Roots (NAVCA publication)
		SKiLD	Skills and Knowledge for Local Development (NAVCA project)

**Contact:**
**Jane O'Connell**
**T: 0114 289 3971**
**E: jane.oconnell@**
**navca.org.uk**
**W: www.navca.org.uk**




SLA	Service Level Agreement	TPAS	Tenants Participation Advisory Service
SMART	Specific, Measurable, Achievable, Realistic, Time-related	TSF	Third Sector Forum
SME	Small or Medium Sized Enterprise	TSO	The Stationery Office
SMP	Statutory Maternity Pay	TSO	Third Sector Organisation
SOFA	Standard of Financial Activity	TSNLA	Third Sector National Learning Alliance
SORP	Statement of Recommended Practice (charity accounts)	TUC	Trades Union Congress
SQS	Sector Qualification Strategy	TUPE	Transfer of Undertakings (Provision of Employment) Regulations 1981
SR	Spending Review	<b>U</b>	
SRB	Single Regeneration Budget	UCE	Unsolicited Commercial Email (spam)
SRI	Socially Responsible Investment	UDC	Urban Development Corporation
SSC	Safer & Stronger Communities (LAA block)	Ufi	University for Industry
SSC	Sector Skills Council	UKVF	UK Volunteering Forum
SSCF	Safer & Stronger Communities Fund	URC	Urban Regeneration Company
SSD	Social Services Department	URL	Uniform Resource Locator (for access to the internet)
SSE	School for Social Entrepreneurs	<b>V</b>	
SSP	Statutory Sick Pay	VA	Voluntary Action
SSP	Sub-regional Strategic Partnership	VAT	Value Added Tax
SSRG	Social Services Research Group	VBS	Vetting and Barring Scheme
SU	Strategy Unit (Cabinet Office)	VBS	Volunteer Brokerage Scheme
SWF	South West Forum	VC	Volunteer Centre
SWOT	Strengths, Weaknesses, Opportunities and Threats	VCANet	Voluntary and Community Action Network
<b>T</b>		VCO(s)	Voluntary and Community Organisation(s)
TCD	Trainers and Consultants Direct	VCS	Voluntary and Community Sector
TNA	Training Needs Analysis	VDA	Volunteer development Agency
		VE	Volunteering England
		VFI	Voluntary Finance Initiative
		VFM	Value for Money

**Contact:**

**Jane O'Connell**

**T: 0114 289 3971**

**E: jane.oconnell@**

**navca.org.uk**

**W: www.navca.org.uk**



VIO	Volunteer Involving Organisation	WEEE	Waste Electrical and Electronic Equipment (EU Directive)
VOCOSE	Voluntary, Community and Social Economy	WEETU	Women's Employment Enterprise and Training Unit
VONNE	Voluntary Organisations Network North East	WEN	Women's Environment Network
VSNTO	Voluntary Sector National Training Organisation	WF	Work Foundation
VSO	Voluntary Service Overseas	WNF	Working Neighbourhood Fund
VSSN	Voluntary Sector Studies Network	WRC	Women's Resource Centre
VW	Volunteers' Week	WRVS	Women's Royal Voluntary Service
<b>W</b>			
WAI	Web Accessibility Initiative		
WCVA	Wales Council for Voluntary Action	<b>Y</b>	
WEA	Workers' Education Association	YOT	Youth Offending Team

Please send suggestions for further acronyms and abbreviations to Jane O'Connell: [jane.oconnell@navca.org.uk](mailto:jane.oconnell@navca.org.uk)

### Use of acronyms and abbreviations

Just a reminder to use acronyms and abbreviations carefully: over-use can make your text inaccessible and confusing. For more information see the Plain English Campaign website, [www.plainenglish.co.uk](http://www.plainenglish.co.uk)

### Jargon busters

This guide is also available on our website, along with links to jargon busters from other organisations. See: [www.navca.org.uk/localvs/acronyms](http://www.navca.org.uk/localvs/acronyms)

#### Contact:

Jane O'Connell

T: 0114 289 3971

E: [jane.oconnell@navca.org.uk](mailto:jane.oconnell@navca.org.uk)

W: [www.navca.org.uk](http://www.navca.org.uk)

